VICTORY
2019
NEBRASKA
DEPARTMENT OF MOTOR VEHICLES

Project Update

December 2018

FASTvs®

Discussion Topics

DMV Topics

Monthly Remittance to State Treasurer

Effective January 1, 2019 the County Treasurer Deposit Document (registration and driver license), the Title & Liens Deposit Document, and the associated monies must be transmitted to the State Treasurer by the 20th of each month.

Sales Tax Interest Rate

Sales tax interest rate for late payments is increasing from 3% to 5% effective January 1, 2019. Changes to VTR will be made by DMV staff.

Dealer Numbers

Please ensure that 'DL-#' (where # is the dealer number) is entered in the model description field in dealer and personal use dealer registrations. To change this in advance, you can use the manual change option in VTR.

Personal Identifiers

DMV will be launching a soft implementation of the personal identifier requirements within the next 10 days. Soft launch means the new Application for Title will be in use in your offices; customers who complete the new application will be expected, but not required, to provide a personal identifier; Applications NOT containing the information will NOT be rejected.

Effective June 1, 2019 all Applications will be expected to contain the personal identifier information and will be rejected if incomplete.
Personal identifier requirements include:

- Full legal name.
- The Nebraska operator license/state ID card number of each individual listed as an owner OR each owner's date of birth OR each owner's social security number. You may have situations where owner one provides driver license number and owner two provides date of birth, etc. We will not collect this information for TODs.
- The tax identification number (FEIN) of each owner which is a business, nonprofit organization, an estate, a trust, or a church-controlled organization.

Trailer Serial Numbers

DMV has ordered 200,000 trailer decals which will be fully delivered by mid-January 2019. Roughly half should arrive in mid-December, DMV will distribute the first half by the end of the year.

This new requirement will ensure every registered trailer has a serial number. For existing or new registrations, the owner may either provide a VIN which is currently on the trailer or will be issued a

serial number by your office. The serial numbers are 10 characters; format is NET9999999. The plate contains both the number and a barcode which may be used to add the serial number to the record.

For trailers to be titled (homemade or missing a VIN), owners will continue to make application to the DMV for an assigned VIN. If moving from a registration only to a title where a serial number has been previously assigned (NET9999999) the assigned serial number may be used for title issuance.

Recent Project Accomplishments

Important Reminder

Please provide your staff the following information about the intranet site set up for the project:

o   URL: https://dmv.nebraska.gov/user

- Username: ctreasurer
- Password: :9&D7>{8Q=

Conversion Update

Similar to prior meetings, all data is pulled from VTR (AS/400s and mainframe) every weekend, and loaded into a 'staging' database in VicToRy. From there, 100-250 vehicles are fully processed into VicToRy and shared with the project team for review. This will soon expand into larger conversion runs which will include significantly more vehicles, eventually building up to full conversions in February. Data purification continues, and there are currently 55 open data issues. Only 8 of these may require some special handling after rollout. Examples:

- Duplicate VINs
- Title number mismatch between AS/400 and mainframe

Counties should expect to continue to receive lists from DMV containing records requiring cleanup. These will be prioritized between mission-critical (can't convert the vehicle without fixing issue) vs. nice to have (will convert, but could cause downstream issues in the future).

Other Items

Other items of note:

- Discussions are ongoing with vendors providing general ledger/distribution software to counties regarding how data will be delivered (file or web service), and the fields that will be contained.
- OCIO has submitted requests to upgrade network connections in 36 counties to ensure that VicToRy is as responsive as possible. Five other counties are pending, but may use a public internet connection and will be much quicker to upgrade.

- Servers purchased by DMV to support VicToRy are now in place. Testing and final setup are in progress.
- Remaining DMV provided thin clients will be replaced with an updated model by June 1, 2019. DMV has submitted a request to OCIO to procure and set up these new machines.
- As discussed at district meetings in September and October, and as shown in the recent WebEx, the project team has completed an upgrade to FastVS Version 12. Four FAST staff recently traveled to Denver to discuss experiences and planned new product features with FAST HQ development staff and staff from two other FAST projects also implementing motor vehicle.
- Testing and training dates along with a project overview are being provided to county board members at the NACO meeting.

Development Timeline

- February 1, 2019 – Requirements deadline
    - o Fully define all business processes by this date
- April 1, 2019 – Interface developer unit testing start
    - o Start exchanging files/web service calls between project and outside developers
- May 1, 2019 – Interface development deadline
    - o Start testing interfaces with users after this date

Testing Timeline

Please see separate testing handout.

Volunteers are wanted for testing. As noted below, testers will be requested for minimum increments. Sign-up information will be sent in early 2019. **Accommodations such as travel and lodging expenses will be provided by the DMV.**

System Verification – February 11 - 22, 2019

- **This is not part of training for VicToRy.**
- Similar to the October sessions, opportunity to get hands on exposure to the system and provide feedback.
- Location: Lincoln
- Thirteen county staff from 12 counties participating, participants have all been identified

Business Testing – April 1 - June 21, 2019

- Test granular business and system functions in a test environment by following test scenarios.
- Location: Lincoln
- Impacted: Testers for 2 week minimum increments, volunteers needed

End-to-End Testing – July 1 – October 4, 2019

- Test granular business and system functions in a test environment by following test scenarios.
- Location: Lincoln
- Impacted: Testers for 1 week minimum increments, volunteers needed

Training Timeline

Volunteers are wanted for the Expert User program! An expert user is someone who is highly organized and good at communicating verbally and in writing. They are either good presenters or are willing and eager to learn how to become better speakers. Expert users should be quick learners who are able to adapt easily to change and the unexpected. These users will need to learn about the VicToRy system prior to implementation as they will be leading training sessions, creating course materials, and acting as a change advocate for the entire office.

- The Expert User program will take place in Lincoln, comprising of long-term and short-term expert users. We are asking for a full-time commitment from each expert user during the duration of the program; long term being 6 months and short term being 3 months. **Accommodations such as travel and lodging expenses will be provided by the DMV.**

Expert User Training (Long-term) - April 1 – August 23, 2019

- Location: Lincoln
- Impacted: Long-term expert users only (approximately 3-4 volunteers needed)

Tier 1: Computer-Based Training (CBT) Release - July 22, 2019

- Location: All offices
- Impacted: All users required to view

Expert User Training (Short-term) - July 29 – August 23, 2019

- Location: Lincoln
- Impacted: Short-term expert users only (approximately 6 to 7 volunteers needed)

Tier 2: Customized Computer-Based Training (CBT) Release - August 12, 2019

- Location: All offices
- Impacted: All users required to view

Sandbox Environment (Practice Session) - August 12 – October 4, 2019

- Location: All offices
- Impacted: All users required to practice

Tier 3: Job-Specific Classes - August 26 – October 4, 2019

- Location: One facility per NACO region with multiple dates available
- Impacted: All users required to attend two-day class, supervisors/managers an additional one-day Supervisor Class

Rollout Timeline

Identify Cutover Tasks - Now – October 4, 2019

- Create a list of all preparations and work necessary to switch from VTR to VicToRy
- Fifty-one tasks identified so far

Cutover Start - October 11, 2019

- Expect downtime for online renewals, specialty plates, some other interfaces, possibly starting at 12:01am on Friday, October 11, 2019
- VTR becomes read-only at end of day
- Over the weekend, the project team will convert, switch all interfaces, and prepare VicToRy

Rollout –October 15, 2019

- VicToRy go-live in all offices statewide

Business Process Changes

The project team has documented 25 business process changes that will impact end users or interface partners when VicToRy goes live. These range from small items such as how salvage and junk titles are displayed, to very significant changes such as the fact that VicToRy is one consolidated database and changes to how distributions are calculated to increase precision.

Some examples are listed below, and can be seen as part of a VicToRy 'test drive' in addition to this demonstration.

Searching for Boats

Boat numbers in VicToRy will be stored with the prefix of 'NB', so this will be required when searching. Boat registration numbers will also change to a new format (e.g. NB0003DH).

Brands and Title Status

VicToRy will show salvage, junk, and bonded as brands, and not as title statuses or types. Also, taxi, limo, prior taxi, and prior limo will be tracked as 'brands' in the system.

End of Day and End of Month

The project team is working with outside vendors (MIPS, Thomson Reuters), and the State Auditor's office to develop more streamlined end of day and end of month processes. Some notable changes include:

1. VicToRy will provide state fund distribution information to the State Treasurer. The website used to enter state fund information such as by plate type, highway trust, etc. and registration counts by city will no longer be used.
2. VicToRy will calculate MV tax splits (98% - city/county/school, 1% county commission, 1% DMV) at the transaction level. This will eliminate rounding differences which could occur based on how frequently distribution reports are run.
3. VicToRy will track sales tax by locale (city or county), which will simplify sales tax filings to Department of Revenue, and eliminate the need for special tax districts to track ATV sales.

Other Topics

Correspondence for Out of State Titles

For a customer that moves in from out of state, and does not have their title, does your county send the vehicle owner a letter once the title is received from the lienholder?

Scanning and Filing Documents

When you are filing or scanning paperwork for motor vehicle transactions, do you have a header or separator sheet other than a file copy of the title or registration from VTR? If yes, can you please provide an example?

Car Rental Tax

Rental car tax is currently done outside the system, but is distributed identically to motor vehicle tax. The project team is currently evaluating how to best implement this in the system and has come up with the following questions:

1. Does your county collect car rental tax? *(Note: It's expected that this is NOT done in all counties)*
2. If yes, how do you find the companies that it needs to be collected from?
3. If you have a form that the companies to fill out to pay, can you please provide an example?

At this time, it is expected that VicToRy will allow entry of amount due and accept payments in order to facilitate distributions.