



DEPARTMENT OF MOTOR VEHICLES

Company Name: \_\_\_\_\_  
Carrier Number: \_\_\_\_\_

**TO:** New Nebraska IFTA and IRP Motor Carrier Registrants  
**FROM:** Nebraska Motor Carrier Services Division – International Fuel Tax Agreement (IFTA) and International Registration Plan (IRP)  
**RE:** Understanding the IFTA and IRP Requirements

To establish your new account with our office, you must understand each item listed below. Once you have read and understood all the requirements for retaining your account, sign your name at the bottom of this form and return it to our office upon opening your account.

**IFTA/IRP:**

- I understand I am required to maintain accurate records of mileage traveled in all jurisdictions for each vehicle in my fleet. For IFTA, I understand I am additionally required to maintain all my fuel receipts, bulk fuel records, and unused IFTA decals. I also understand that this office may require, at any time, that I present mileage and fuel records to ensure compliance for a records review or audit. (A detailed record requirement guide is enclosed. Please keep for your records).
- I understand I must keep my base state informed when I have made a change to the Motor Carrier responsible for safety (USDOT number) under which I travel so that I can update my IRP cab card(s).
- I understand Nebraska IRP requires continuous registration and that I must annually renew the IRP registration for each vehicle. I also understand that I must return my plates and cab cards if I cancel my IRP account. If I reinstate my account later, I understand I must show proof of previous registration.
- I understand I must use my mileage & fuel records to file accurate quarterly tax returns for IFTA.
- I understand I must keep an inventory of all IFTA decals issued each year.

I have read the requirements above and understand the contents of this statement. I agree to adhere to the requirements listed above, and my signature below indicates that I clearly acknowledge my responsibilities as an IFTA and/or IRP account holder.

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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